



INTERNSHIP WAIVER REQUEST

Students who have distinguished themselves during residency and/or first internship may petition the Department of Academic Affairs to waive a single internship requirement and enroll directly the second or third year of NECI's BA program residencies. Except in extenuating circumstances, this waiver will be granted only when first year students are complete in a minimum of 80% of their attempted credits or second year students are complete in all attempted first year credits, as well as in a minimum of 80% of their attempted AOS course work for the program's second year. Students are advised to request internship waivers early; waivers will be granted only if requested and approved at least three weeks prior to the end of the AOS residency.

Students must complete all other program requirements to qualify for graduation. The student's transcript will reflect a reduction in total credits awarded as compared to the full degree program. In no circumstance may a student graduate from an AOS degree program with fewer than 60 semester credits, nor from a BA degree program with fewer than 120 semester credits. Students may be awarded the associate's degree upon completion of the bachelor's degree non-resident term, only in situations where the AOS and BA degree represent different fields of study. Internship waivers are contingent upon completion of all BA program requirements.

Today's Date: _____
Student's Name: _____ Program: _____
Current Program Version: _____ Student's Current Schedule: Residency 1 Residency 2

STUDENT MUST COMPLETE AND RETURN TO THE ACADEMIC ADVISING OFFICE:

REQUEST:

I would like to request an internship waiver and would like an Academic Advisor to review my Academic Record to determine my eligibility.

First Year BA Culinary Students:

- I would like to waive first internship and enter Fast Trak program; I am in good academic standing.

Second Year AOS Culinary, AOS B&P Students and AOSHRM Students:

- I have completed a 1st Year internship; I am in good academic standing.
- I am an AP or Accelerated student (AOS Culinary, AOS B&P); I am in good academic standing.
- I am an AOS HRM student and would like to waive a partial internship to enter the BA program; I am in good academic standing.

Student Signature: _____

TO BE COMPLETED BY THE ACADEMIC ADVISOR:

ACTION TO BE TAKEN:

- 700-hour Internship Waived (contingent on completion of BA program requirements)
- 350 hours of Internship Waived (contingent on completion of BA program requirements)
- No Internship Waiver granted

Academic Advisor Signature: _____

TO BE COMPLETED BY THE REGISTRAR'S OFFICE:

ACTION TO BE TAKEN:

- Internship Waived
- Not waived because: _____

Registrar's Office Signature: _____ Date: _____

Modified February 4, 2011